

**Lee Township**  
**Regular Meeting Minutes**  
**December 12, 2011**

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall located at 877 56th Street, Pullman, Michigan.

Members Present: Trustee Black, Trustee Ferguson, Supervisor Miller, Treasurer Lowery and Clerk King.

The Pledge of Allegiance was recited.

**Board Comments:** The John Lohrstorfer from Bauckham, Sparks, Lohrstorfer, Thall & Seeber introduced himself. His firm is located in Kalamazoo, but he resides in South Haven. His firm represents many townships with their ordinances, zoning and other municipal law. A copy of a contract was presented to the board members for review for representing the township with ordinance enforcement. The rate would depend on the expertise needed.

Supervisor Miller made an announcement that the Transfer Station will be closed on Christmas Day.

**Citizens Comments:**

*A motion was made by Ferguson and seconded by Black to approve the Regular Board minutes from November 14, 2011 meeting. All voted "Aye". Motion carried.*

*A motion was made by Miller and seconded by Black to receive the Treasurer's report as presented. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carried.*

**County Commissioner:** Commissioner Jessup gave an update on the balanced budget. There were 2 million in cuts made to balance the budget which were mostly cuts to the Sheriff's Department. An update was given on the jail. Bids have began and the target roughly 17 million. It was originally thought that 15 million would be the cost, but with the increase in labor the cost has increased.

**Deputy Report:** Supervisor Steve reported 93 complaints during the month.

**Fire Department:** During the month of November, there were 11 calls. Fire station is coming along great. The board members have had an opportunity to tour the facility. The well at the new station is pumping 400 gallons per minute. They were able to fill the tanker truck in 7 minutes verses the 45 minutes at the old station. A list of small corrections was given to BCI for completion. The final inspection will be done on December 13<sup>th</sup>. Once the new turnout racks are shipped and installed, the station will be ready to transfer over to.

*A motion was made by Miller and seconded by Bruce for the partial payment #4 in the amount of \$114,358.90. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carried.*

*A motion was made by Miller and seconded by Black for partial payment #5 to be paid in the amount of \$177,489.53 when the approved to be disbursed. Roll call vote was taken: Yes – Black, Ferguson, Lowery, Miller and King. Motion carried.*

**First Responders:** During the month of November there were 18 calls of which 2 were Personal Injury, 3 Fire Assist and 18 were Medical calls. The unit has been inspected and passed all the mandated regulations.

**Ambulance Report:** Trustee Black read the minutes of their meeting on December 8, 2011.

**Building Report:** During the month of November, there were 3 building, 6 electrical, 1 plumbing and 2 mechanical permits issued. All of the permits issued all but two were upgrades.

**Cemetery Report:** No report. Supervisor Miller read other quotes were received for the well repair. Trustee Ferguson has called the Principle of Bloomingdale High School regarding student helping with clean up for community service credit. He is waiting for a call back.

**Library Report:** No report

**Transfer Station:** During the month, 58 tickets were redeemed and \$411 was collected.

**Lake Board:** Dredging is done, and the state licensing paperwork has been sent.

**Newsletter committee:** Next issue is March.

**Assessor's Report:** Heather stated that the tax bills are out. A pat on the back should be given to Treasurer Lowery, she is doing a great job. Board of Review is tomorrow at 11:00.

**Holiday Committee:** The Holiday Social was well attended. There were 170 family photos with Santa with over 400 gifts given, there were 200 families adopted by Love Inc. She thank all in the community for their participation. Lisa announced that there was \$300.00 donated for AI-van.

**Pullman Pride:** No report.

**Clean Team:** No report.

**Road Committee:** No report. The County will hold their annual meetings with Lee/Casco/Clyde and Ganges on January 19<sup>th</sup>. The Road Committee will attend with the Supervisor to see what county roads will be considered.

**Donated Building Report:** The final paperwork was done in November and the check should be received during the month. Shamblin will check the building to make sure it is weatherized. Supervisor Miller stated that he has just checked the building and the heat is set at 45 degrees.

**Old Business:**

**Bids on the Cemetery:** A bid was received from Koops Well in the amount of \$983.50 which was \$400.00 less than the previous bid.

*A motion was made by Black and seconded by Lowery to accept the bid from Koops in the amount of \$983.50. Roll call vote was taken: Yes- Trustee Black, Trustee Ferguson, Treasurer Lowery, Supervisor Miller and Clerk King. Motion carried.*

**New Business:**

**EVIP Dashboard (shared services):** Treasurer Lowery stated that information was provided but, most townships did not take advantage. There is revenue to be gained if a township is sharing services. Lee Township has shared services with Fire Department, Sheriff's Department, First Responders, and Fennville Library.

**Discuss appointment of appointing new attorney:** The attorney will send a copy of the contract for the review of the board. Once the contract is received, the board can make the decision. Assessor Mitchell has worked with the firm and feels that they do a very good job.

**Snow Plow Bids:** The board received 3 bids. S&H Dependable Service in Fennville bid \$30.00 per snow plowing at 3 inches of snow. Pat's Excavating Snow Removal bid \$55.00 for 2 or more inches. Also bid for heavy snow removal. Lastly, Joe's Lawn & Garden bid \$65.00 for 2 or more inches or a flat \$50.00 per hour.

*A motion was made by Miller and seconded by Black to accept the bid for Pat's Excavating at \$55.00 per plow. Roll call vote was taken: Yes – Trustee Black, Treasurer Lowery, Supervisor Miller, Clerk King. Trustee Ferguson abstained. Motion carried.*

**Budget Adjustments:** A motion by Miller and seconded by Black to authorize the clerk to make the recommended adjustments. Roll call vote was taken: Yes- Trustee Ferguson, Trustee Black, Treasurer Lowery, Supervisor Miller and Clerk King. Motion carried.

**Payment of the Bills:** A motion was made by Miller and seconded by Ferguson to approve the bills as presented. Roll call vote taken: Yes – Trustee Ferguson, Trustee Black, Treasurer Lowery, Supervisor Miller and Clerk King. Motion carried.

**Land Split:** A motion was made by Miller and seconded by Ferguson to approve the land split for Viele at 5893 109<sup>th</sup> Avenue as approved by the Building Inspector and Assessor. All voted "Aye". Motion carried.

**Correspondence:** A letter by Elverta Maas was read regarding the Pullman school allowing the Pledge of Allegiance being recited in English and Spanish. She was not happy with the schools decision.

**Adjournment:** Motion was made by Miller and second by Ferguson to adjourn the meeting. All voted "Aye". Motion carried.

*The meeting was adjourned at 9:20 pm.*

Minutes Submitted by:

Jacquelyn Ann King, Clerk